

# BANK OF UGANDA

OFFICE OF  
THE EXECUTIVE DIRECTOR  
ADMINISTRATION



MEMORANDUM

Date ..... 24 April 2020 .....

To ..... **All Staff** .....

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**EDA.411**

## **Internal Advertisement for Positions of Executive Directors and Directors**

Applications are invited from suitably qualified candidates for the vacant positions/positions due to fall vacant as follows:

- 1) Executive Director Information Technology (EDT)
- 2) Executive Director Operations (EDO)
- 3) Director Non-Bank Financial Institutions (DNBFI)
- 4) Director Medical (DM)
- 5) Director Human Resources (DHR)
- 6) Director Financial Stability (DFS)
- 7) Director Financial Markets (DFM)

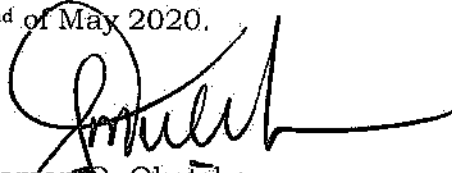
The corresponding Job Descriptions are herewith attached.

The following criteria will apply:

- a) In the case of the positions of Executive Director, eligible candidates shall be Staff who:
  - Hold a minimum of a Bachelor's Degree in any of the relevant fields.
  - Hold a Master's degree in any of the relevant fields from an accredited University.
  - Have served substantively at the rank of Director for a minimum of 2 years
  - Satisfy the person specifications stated in the job description of the position being applied for.
- b) In the case of the positions of Director, eligible candidates shall be Staff who:
  - Hold a minimum of a Bachelor's Degree in any of the relevant fields.

- Hold a Master's degree in any of the relevant fields from an accredited University.
  - Have served substantively as Head of Division for a minimum of 2 years.
  - Satisfy the person specifications stated in the job description of the position being applied for.
- c) For each vacant position, a maximum of five candidates shall be presented for oral interviews by the Board. If the shortlisted candidates are more than five, a written leadership and management test shall be administered and a maximum of five successful candidates shall be shortlisted.
- d) The written leadership and management test shall be administered by an external institution with experience in the capacity building and Executive Selection.
- e) The successful candidate may be appointed designate any time when the incumbent is still in the office.
- f) The Executive Director Designate or Director Designate shall take over from the retiring official on the day the latter officially retires.

Interested candidates should submit their applications to the Director Human Resources through the BoU I-Recruitment Module of the HRMS not later than 22<sup>nd</sup> of May 2020.



Solomon O. Oketcho

**Executive Director Administration**

Copy to: Governor  
Deputy Governor  
Bank Secretary